

Attention Prescribers: New Website Portal Available to Initiate Fee-for-Service Pharmacy Prior Authorization Requests

Effective September 6, 2012, Medicaid enrolled prescribers can initiate prior authorization (PA) requests using a web-based application.* **PAXpress**[®] is a web based pharmacy PA request/response application maintained by Health Information Designs (HID) and is accessible through a new button “PAXpress” located on eMedNY.org under the MEIPASS button.

- Prescribers must have an active e-Paces account. To enroll in e-PACES, please visit <https://www.emedny.org/selfhelp/index.aspx>.
- The website for PAXpress[®] is <https://paxpress.nypa.hidinc.com/>, which can also be accessed from the EMedNY website at <https://www.emedny.org> as well as Magellan Medicaid Administration’s website at <https://newyork.fhsc.com/>.
- A user manual, designed specifically for prescribers, is available on the site, and provides information for using the PAXpress[®] application:
 - Logging In
 - Requesting a PA
 - Understanding PA Request

Results in each section include screen shots, field definitions, and instructions on how to perform the various tasks. If you encounter trouble logging into the PAXpress[®] or if you have any questions regarding navigation of the application, please contact the eMedNY Call Center at **(800)-343-9000**.

- The **PAXpress**[®] websites provides a single point of entry for prescriber access to announcements, documents and quick links to important program information.

Prior authorization will also continue to be available through the Magellan Medicaid Administration Clinical Call Center at **(877)-309-9493**.

Please note- prior authorization requests through **PAXpress[®] that do not meet clinical criteria will require that prescribers call Magellan Medicaid Administration.*